

County Safety Adviser Birmingham Scouts

Vacancy Pack and Role Description



Volunteer Information



ABOUT US

Birmingham Scouts is a Scout County with over 4,000 youth members and 1,700 adult leaders. We operate across Birmingham supporting the delivery of Scouting across the 100 Groups and 60 Explorer Scout Units within our 6 Scout Districts. Each week there are 350 section meetings at the 100+ locations where our young people meet, providing over 1,000 hours of Scouting activities for young people.



SUPPORTING ADVENTURE

Birmingham Scouts are responsible for supporting the delivery of active and adventurous programmes for 4 and 5-year-old Squirrels, 6 and 7-year-old Beaver Scouts, 8 to 10-year-old Cub Scouts and 10 to 13-year-old Scouts organised in Scout Groups and 14 - 17-year-old Explorer Scouts and 18 – 25-year-old Scout Networks organised in Districts. In all sections the focus is on the delivery of a balanced yet exciting programme with a focus on developing skills for life through outdoor activities and adventure.



YOUTH FOCUS

Through our YouthShaped initiative we reflect the fact that Scouting is a youth organisation led by young people and supported by adults.

Young people are at the heart of our decision making with respect to programme, events and competitions and influence our development strategies, local objectives, priorities and governance.



ADULT SUPPORT

Scouting is a growing movement, with a 19% increase in youth numbers in Birmingham Scout County in the last five years (pre-Covid).

To support further growth we need to recruit more adult volunteers and ensure that they are fully supported throughout their journey in Birmingham Scouts.



FIND OUT MORE

To find out more about us, please visit our website at www.birminghamscouts.org.uk

The Scout Association

Today, The Scout Association has a membership in the UK approaching 600,000 individuals. Almost half a million young people participate in scouting each week, supported by over 115,000 adult volunteers in numerous roles.

We provide fun, friendship and life changing adventure to young people from every background, giving them the chance to experience the outdoors, build their confidence, and to reach their full potential. As the UK's largest co-educational youth movement, we help young people to develop the skills and values they need to succeed in life.

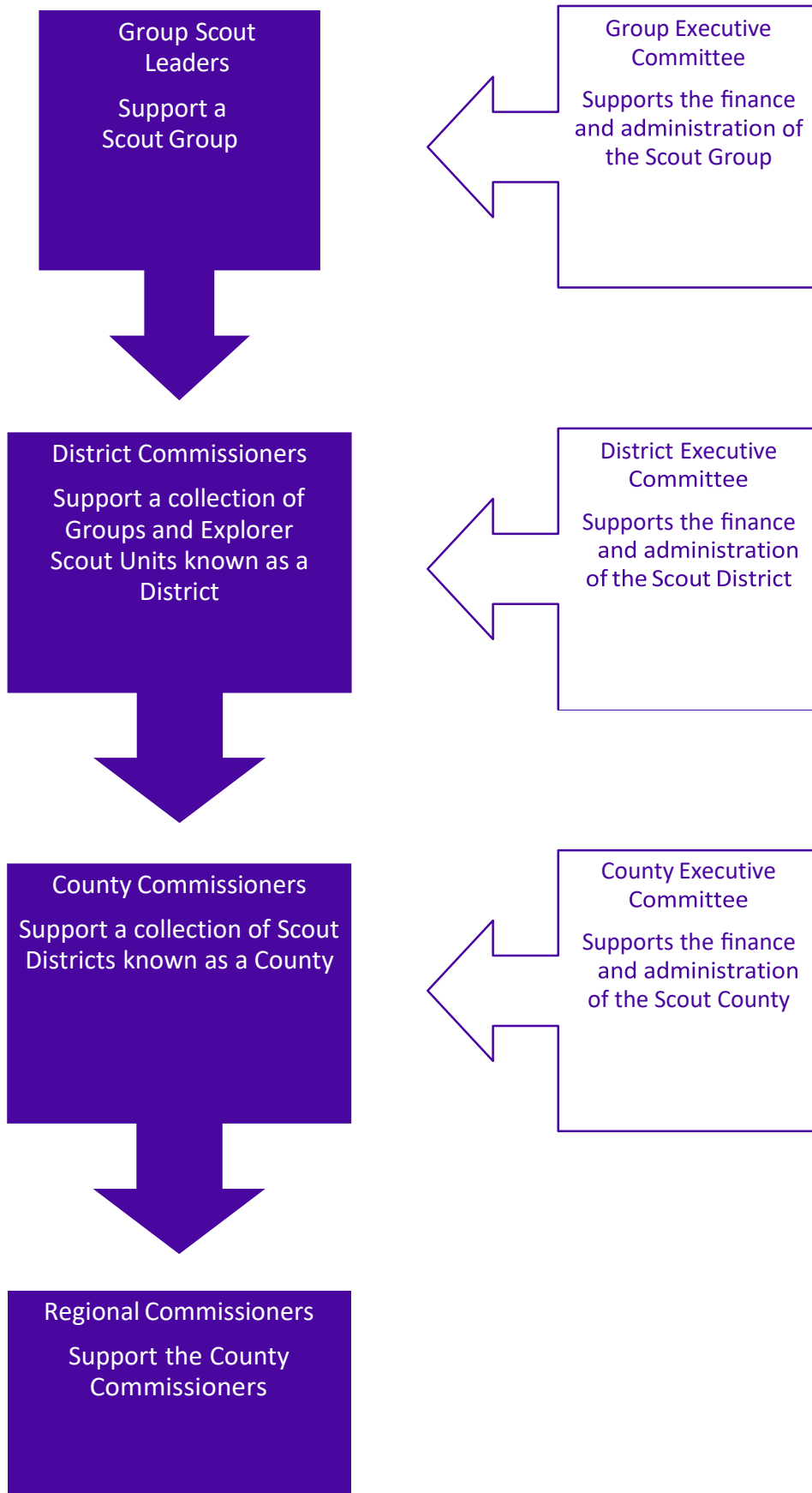
Scouting Counties work to support Districts, which in turn support Groups. The County Commissioner has overarching responsibility for the County, supported by other volunteers. This includes the County Executive Committee (Board of Trustees), where the County Treasurer plays a key role.

The Current Vacancy

The County Safety Adviser is to provide support to members and processes in the area of safety, promoting and supporting compliance with The Scouts' Safety Policy within the County. To advise the County Commissioner and Executive Committee on the implementation of The Scouts' Safety Policy within the County and to assist District Commissioners in operating the policy.

Thank you for considering the role of County Safety Adviser, or nominating someone you think would be good for the role, it will make a huge difference to the lives of our members. Charity Number 524566.

The management and support structure of Scouting is as follows:



Role description

Purpose: To proactively support adults in the Scout County and advise on safety matters to the County Commissioner and the Executive committee.

Appointed by: County Commissioner

Responsible to: County Commissioner

Responsible for: No Volunteer direct reports

Key alliances: Deputy County Commissioners, Assistant County Commissioners, District Commissioners and County Executive Appointments.

Key tasks:

- Provide support across the County on matters of safety i.e. providing advice to executive committees, commissioners, campsite/activity centre managers and wardens and leaders, supporting with local understanding of risk assessment.
- Ensuring members within the County stay up to date on safety advice, guidance and rules to promote a culture of Safe Scouting across the local area. This could be through attendance at meetings or by providing updates such as webinars or in local newsletters.
- Providing a level of assurance for the local Executive. This can include but is not limited to: reviewing risk assessments, auditing safety procedures for premises (such as local Campsites) and other tasks as requested by the County Executive.
- Collaborate with all adults to ensure that The Scouts safety policy is understood and implemented at all levels.
- Provide information and support to event organisers on how to ensure events are delivered safely and in line with Scouts policies.
- Support the County Commissioner, District Commissioners and Group Scout Leaders to use tools and checkers (such as the 'Keeping Scouting Good' and 'Safe Scouting premises checker' and be available to offer help and support in implementing resulting actions.
- Keep up to date with national Scouts developments relating to safety, using the information available (including management information and data, local and national learnings) to support and develop a culture of Safe Scouting within the County.
- Supporting local learning reviews, ensuring that lessons are learnt from incidents and near misses within the County (including those at Group and District levels).

Appointment requirements:

- Must successfully complete the appointment process (including acceptable personal enquiries and acceptance of The Scouts policies).
- Complete the Getting Started Training within the first 5 months in this role and keep mandatory ongoing learning current during the time in this role.
- This role does not require qualifications or external experience in safety, however this may be beneficial, but experience and knowledge of safety within the Scouts is essential.
- This role is not involved in the delivery of Scouts training, however may be involved in the delivery of workshops to support local understanding.
- Following the appointment this role will attend a national induction for the role and will continue with regular engagement with the Safe Scouting Department.

Terms of appointment:

The appointment is for an initial term of 3 years as agreed with the County Commissioner.

Person specification

Skills and abilities (essential):

- Excellent written and oral communication skills.
- Provide advice and guidance effectively to others.
- Enable others to identify issues, clarify objectives, develop attainable objectives and gain the necessary skills and confidence to work as an effective team.
- Plan, manage and monitor own tasks and time.
- Construct and implement long-term plans that improve and expand the Scouting offered to young people and identify any training, resources and other needs required to undertake this work.
- Ability to use basic computer software.
- Ability to build, maintain and facilitate effective working relationships with a wide range of people.

Knowledge and experience (desirable):

- To have an understanding of the challenges of working in the voluntary sector.
- Experience of working with young people and/or community work with adult groups.

Personal qualities (essential):

- An understanding of the needs of adult volunteers.
- A flexible approach.
- Self-motivated.
- Able to work as part of a team and promote good teamwork.
- Resourceful, energetic and enthusiastic about the job.
- Acceptance of the Fundamentals of the Scout Movement.

How to apply

Key dates

The closing date for applications is 28th February at 23:59.

Shortlisted applicants will be invited to an interview.

Process

The process of supporting the County Commissioner in making an appointment to the role is undertaken by a search group. The search group is keen to receive applications for the role from a wide range of individuals. When completing the application form please provide as much relevant information as possible as this will assist the search group in considering who may be best suited for the role. Please refer to the role description and address each of the items listed in the person specification to help the search group understand how you meet the requirements of the role. It may be helpful to include experiences outside of Scouting that are relevant to the role such as in professional or other volunteer capacities.

The search group will create a short list of candidates for a formal selection process which we expect to take place in March and will include a formal interview with members of the search group. Further details will be provided to shortlisted applicants.

Further information

If you require any further information about the role, or would like an informal discussion, please contact Andrew Lloyd (andrew.lloyd@birminghamscouts.org.uk)



Application: Confidential

County Safety Adviser

Application Form

Name:	
--------------	--

Address:	
-----------------	--

Telephone:	Daytime	Evening

Email:	
---------------	--

Membership number:	
---------------------------	--

Please explain why you are suitable for this role, including relevant professional and voluntary experience from inside or outside of Scouting:

Please describe the relevant skills and experience that you have for the role (please refer to the role description and address each of the items listed in the person specification section):

Please outline the reason(s) why you felt motivated to apply:

Nomination Form

If you think you know the right person for the role of County Safety Adviser, please complete the nomination form below. Nominating an individual does not commit them to applying, but, if they choose to, they will be required to complete a more thorough application form.

Nominee's Details:

Name

Tel Number

Email Address

Please outline why you felt motivated to nominate this person for the role of County Safety Adviser:

Nominated by

Telephone Number

Email Address

These should be completed and returned by Monday 28th February 2022.

For more information, or for an informal chat about the vacancy

Please contact:

Name: Andrew Lloyd

Phone: 07775 546527

Email: andrew.lloyd@birminghamscouts.org.uk